



A Waterfront Community
SELBYVILLE, DELAWARE

President's Message

On behalf of the newly-elected Board of Directors, I would like to thank those who participated in organizing and overseeing our recent election. This newsletter introduces the newly-elected Board, Officers and the Committee Chairpersons. Committees are open to all lot owners and we invite you to volunteer your time and/or talent. Your ideas and recommendations are always welcome. The Swann Keys Board is governed by four documents—Delaware Law; Incorporation Document; the Court Order of 1985 and Swann Keys Bylaws.

In regard to our water system, we have engaged a professional engineer to analyze our water system and offer recommendations for future improvements. He has in his possession the last six months repair activity and a list of questions from the Board. We will experience water system problems intermittently until we receive the engineering report and the Board determines our course of action. In the meantime, Sharp/Culligan states that our water levels are not harmful to anyone's health.

To recover from excessive iron in your water heater—turn off the circuit breaker to your hot water heater; let your hot water run until it turns cool; and then turn the circuit breaker back on. To clear your internal pipes, turn on all water faucets in your home and let the water run for five minutes. The Maintenance Department will be flushing the outside lines at the same time. The Board apologizes for any hardship this may cause.

We are on a well system, as is everyone in lower Delaware. Well water enters our system with iron readings of 11 parts per million (ppm); is filtered through our system; and exits the building with an iron reading of .13 ppm. Sharp/Culligan is on site daily to test and adjust the filter cycling levels.

Among improvements you will see at the pool this summer is a new surface for the splash zone, as well as new chairs and a bistro table purchased with a donation from the Ladies Auxiliary. In the playground, removal of the sandbox has already begun and benches and new swings will be purchased with funds from the Sports Club and Ladies Auxiliary.

The Maintenance Committee is working on preventive measures for the water building; numerous painting projects; replacing holes on the miniature golf course and other undertakings throughout the community. This year's road paving project (Mallard and Swann west) has been completed.

We are fortunate to have been permitted the use of a property owner's private server and, as his time permits, he will place information on our Swann Keys website. To update or add your email address, please go to our website. Any individual concerns, recommendations or suggestions can be given to the office and each Board member will receive a copy for their consideration at the next Board Meeting. Of course, any emergencies will be dealt with immediately.

In closing, I would like to thank outgoing President Ronnie Young for his dedication and hard work last year.

Enjoy your summer, George Kirkley, President

Summer 2017

Swann Keys Civic Association

37689 Swann Drive
Selbyville, DE 19975

302-436-5111

Fax: 302-436-5119

Email: info@swannkeys.comcastbiz.net

Website: www.swannkeys.org

Office is open during the summer season
Monday through Friday, 9 a.m. to 2 p.m.

Officers

George Kirkley, President

Bill Hutchison, Vice President

Carol Harper, Recording Secretary

Sharon Fantini, Treasurer

Kathy Berkheimer, Corresponding Secretary

Emergency Numbers

George Kirkley, President —
443-677-3922

Mel Fetty, Maintenance Co-Chair —
443-790-1141

Clyde Hickman, Maintenance Co-Chair
302-436-5009

Richard Schofield, Maintenance
443-564-7799

Security

Swann Keys has a system of security
cameras for our common areas.

If you see something suspicious, say
something — call 911.

Newsletter Committee

Sue Sisson, Editor

Sharon Fantini

Carol Harper

Kathy Berkheimer



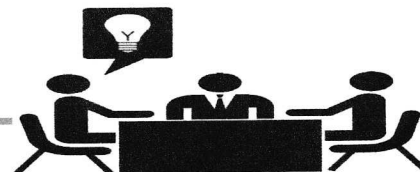
The 2017 Swann Keys Annual Water Report is on the Swann Keys website, as well as posted in the office and the clubhouse. Copies will be available in the Swann Keys office.

Board of Directors

The Swann Keys Civic Association is managed by a Board of Directors composed of 15 volunteer lot owners who are elected on an annual basis in May. As a lot owner in good standing, you are eligible to run for the Board of Directors. Board meetings are held on the 3rd Sunday each month at 10 a.m. Lot owners are encouraged to attend all Board meetings. Time is reserved at the end of each meeting for owners to address the Board with their comments or concerns.

Kathy Berkheimer	302-436-5071	37047 Pintail	bkberkheimer@gmail.com
Mike Deckelman	410-591-5442	37048 Canvasback	Getty9901@msn.com
Chuck Der	302-436-4185	36951 Mallard	chuckder33@gmail.com
Sharon Fantini	610-357-2517	37871 Swann	h20sealady46@gmail.com
Mel Fetty	443-790-1141	36956 Laws Pt.	mhfetty@verizon.net
Carol Harper	302-436-2838	37023 Canvasback	crlharper@gmail.com
Clyde Hickman	302-436-5009	37048 Mallard	hclykat@gmail.com
Bill Hutchison	301-785-5589	37059 Mallard	marbill66@comcast.net
George Kirkley, Sr.	443-677-3922	37789 Swann	gtkirkley@yahoo.com
John McCamant	717-203-7243	37028 Canvasback	jmccamant4137@comcast.net
Richard Schofield	443-564-7799	37050 Pintail	r4512w@gmail.com
Dianna Shade	410-227-4998	36972 Canvasback	dianna.shade@date-international.com
Sue Sisson	302-542-4839	36958 Mallard	suesis@msn.com
Ron Wells	302-436-2138	37044 Mallard	cswretired@yahoo.com
Ronnie Young	410-703-3698	37851 Swann	0345ronnie@gmail.com

Executive Committee: George Kirkley, Carol Harper, Sharon Fantini
Elected: Chuck Der and Ronnie Young



IMPORTANT PHONE NUMBERS

Police / Fire / Ambulance	911	Human Services (non-emergency)	211
Police (non-emergency)	302-855-2980	Fire / EMS (non-emergency)	302-856-6306
State Police Troop 4—Georgetown			302-856-5850
Troop 7—Lewes			302-644-5020

Hospitals

Beebe Medical Center—Emergency	302-645-3289
Peninsula Regional Medical Center	410-546-6400
Atlantic General Hospital	410-641-1100

Town Information

Bethany Beach	302-539-8011
Fenwick Island	302-539-3011
Ocean View	302-539-9797

Miscellaneous

Board of Elections	302-856-5367	Division of Motor Vehicles	302-853-1000
Sussex County Constable	302-855-7819	Internal Revenue Service	800-829-1040
Delaware Electric Co-op		Selbyville Post Office	302-436-8044
Emergency	302-349-9090	Social Security	800-772-1213
Miss Utility	800-282-8555	DNREC Hotline	800-662-8802

Committees



It is the duty of each Committee to receive complaints from Association members on any matter involving Association functions, duties and activities within its field of responsibilities. The Committee will review complaints as it deems appropriate and refer them to any other Committee, Director or Officer of the Association as is further concerned with the matter presented. All Committee Chairpersons must be a member of the Board of Directors.

Audit, Budget & Collections

John McCamant, Chairperson

Supervises the annual audit of the Association's books and recommends the annual budget and statement of income and expenditures to be presented to the membership at the regular Annual Meeting. The Treasurer shall be an ex-officio member of the Committee.

By-Laws, Rules and Regulations

Chuck Der, Chairperson

Reviews and investigates any and all By-Laws, Rules and Regulation amendments to ensure they are within the Court Order and Final Judgment dated December 23, 1985. The Committee reports any and all issues to the Board of Directors for resolution.

House & Clubs Liaison

Kathy Berkheimer & Chuck Der, Co-Chairs

Supervises rental and care of Community Center/Clubhouse and acts as a spokesperson for the Sports Club/Auxiliary and presents their issues to the Board.

Insurance

John McCamant, Chairperson

Reviews and updates all insurance policies and procedures.

Maintenance & Beautification

Mel Fetty & Clyde Hickman, Co-Chairs

Advises the Board of Directors on all matters pertaining to the maintenance, repair or improvement of the common properties and performs any other functions as the Board, at its discretion, determines. Lot owners are reminded that contractors doing work on properties in Swann Keys need to coordinate with the Swann Keys office on matters such as road closures for delivery of materials and structures; electric and water line locations; and water main breaks.

Nominations

Dianna Shade, Chairperson

Obtains qualified candidates to run for the Board of Directors and handles registrations for the annual meeting.

Publicity

Sue Sisson, Chairperson

Informs all lot owners of activities and functions of the Association and Clubs. After consulting with the Board of Directors, makes any public releases and announcements that are in the best interest of the Association. The Chairperson oversees the Swann Keys website and communicates with lot owners utilizing the internet, postal services and neighbor-to-neighbor communications.

Recreation

Bill Hutchison & Ron Wells, Co-Chairs

Advises the Board of Directors on all matters pertaining to the recreational program and activities of the Association and performs any other functions as the Board, at its discretion, determines.

Security, Southern Sussex County Community Action Group (SSCCAG) & Emergency Preparedness

Ronnie Young, Chairperson

Responsible for reviewing community security cameras; represents Swann Keys in SSCCAG (a discussion group addressing community concerns along Rt. 54 and Rt. 20); and works with local and Federal groups to make sure Swann Keys lot owners are prepared for emergencies.

Swann Keys Sports Club

Officers

President

Eleanor Bruce 302-436-4946

Secretary Nancy Kirkley

Vice President

George Kirkley

Treasurer Kathy Berkheimer

Executive Board

Mel Fetty

Larry Gerben

Ron Wroblewski

As we complete another enjoyable year, I wish to thank all the volunteers that helped in making our various events a fun time for all of Swann Keys. Because of the success of these events, the Club was able to contribute to four community projects—a new refrigerator, beermeister and plumbing fixture for the Clubhouse and a park bench for the playground area.

The most successful events for 2015/2016 were the Chili Cook-off, Italian Dinner and the Doo-Wop Dance. Future events being planned are a Seafood Soup/Chowder Cook-off and a Pig Roast Luau. Two yearly events reserved for members-only are the Crab Feast and Christmas Party. All events are posted on the large board next to the mail boxes, as well as in the Clubhouse and office. Club members who have furnished an email address will receive notification electronically.

Our membership drive is currently underway and open to all Swann Keys property owners. Dues are \$20 per year and meetings are held the third Saturday of each month at 10:00 a.m. If you are interested in joining, please contact Eleanor at



Swann Keys Ladies Auxiliary

Officers

President

Carrie Lubiniecki 443-944-1489

Secretary

Ruth Stevens

Vice President

Dottie Burke

Treasurer

Mary Burkhardt

Summer is upon us and the Auxiliary has a new President, Carrie Lubiniecki. We invite you to come to our meetings on the 2nd Saturday of each month at 10 a.m. and meet some of your neighbors.

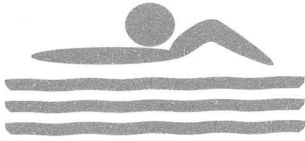
Water aerobics will begin July 5 from 7-8 p.m. and, after that, every Monday and Wednesday 7-8 p.m. weather permitting.

Last year, the Auxiliary gave \$1,000 for pool umbrellas and contributed \$680 toward the cost of a new beermeister in the Clubhouse and new faucets for the kitchen. These contributions help to defray costs to the community. Additionally, we are contributing \$500 towards the cost of a bench for the playground area.

Check the schedule in front of the Clubhouse for the many events that go on daily. We will be sponsoring a Halloween Happy Hour in October and a visit to a nursing home in December. Our Christmas Party will be in December and we will sponsor a New Year's Eve dance.

We invite you to come join us and participate in the many events we have planned.

Welcome to the Swann Keys 2017 Pool Season



The Swann Keys pool is for the recreation of its lot owners and their guests for whom they are responsible. Entrance is by electronic pass/fob, which is activated when your annual maintenance fee is paid. All lot owners and guests must **sign in and out** when using the pool. Privileges may be suspended for any infraction.

POOL RULES

- ◇ The Lifeguard will notify the Recreation Chairperson —
 - When dealing with any disputes or violations — If the Chairperson cannot be reached, the Lifeguard has the authority to notify the police.
 - In the event of a pool closing — The pool may be closed at the discretion of the pool company for any reason, i.e. weather, contamination, dangers, or verbal abuse of company personnel.
- ◇ **NOT ALLOWED** within the fencing of the pool area during normal pool hours:
 - alcoholic beverages—individuals exhibiting signs of intoxication or drug use will immediately lose their privileges.
 - glass containers—trash cans at the main gate are available for all disposables. You are responsible for your own trash.
 - smoking in the pool area—the smoking area is located outside the main gate 20 ft. from the pool.
 - animals—special permission is granted for special needs service dogs.
 - large beach balls, inflatable swim rings/mats, large Styrofoam devices, water guns, etc. in the pool or splash zone, except for safe swim aids, fun noodles and some toys such as small water balls and dive toys (for retrieving).
 - horseplay of any type (running, ball playing, chicken fighting, etc.); cursing or foul language and no unnecessary screaming within the pool area or splash zone.
 - head—first diving in the pool.
 - chairs of any kind in the splash zone.
 - swimming, playing or hanging on the rails of the handicap ramp.
 - throwing anything in the buckets in the splash zone.
- ◇ A fecal accident will close the pool. In the event of any human discharge ("Code Brown"), the pool will be immediately closed for cleaning and shall remain closed until quality standards are met. The "Code Brown" sign will be posted. All children not yet toilet trained are required to wear Little Swimmers in the pool or splash zone at all times. These can be purchased from the Lifeguard for \$1.00 each. Please Note: If a discharge occurs, the Lifeguard is to be notified immediately by the responsible party. Failure to do so may result in a clean-up charge being required of the responsible party.
- ◇ No one may enter the pool area or splash zone with any condition that could cause contamination of the water, such as an open wound, bandages, diapers or incontinence.
- ◇ Individuals unable to swim, must have an adult (18+) within arm's reach and be attended at all times, even though they may be wearing life preservers, arm floats and or any type of floating device.
- ◇ Children (12 years old or younger) must be accompanied by an adult (18+) within the fenced pool area.
- ◇ Proper swim attire must be worn at all times while in the pool. No cutoffs, street clothes or cloth diapers are allowed in the pool. Please Note: Swim shirts are allowed.
- ◇ Adult Swim is designated for adults only (18 years of age or older)—no children or infants. If there is a question with regard to age (youthful appearance), proof of age may be required.
- ◇ Pavilion will be open for pool guests during pool hours, unless reserved by a property owner.

The lifeguard has the authority to enforce these rules and the right to refuse access to the pool and the pool area to anyone disregarding pool rules or displaying improper behavior.

2017 POOL HOURS

June 10-30	11-7 daily	September 1-4	11-7 daily
July 1-August 31	10-8 daily	September 5-10	TBD

Useful Information

- The Court Order and Final Judgment of 1985 established the Swann Keys Civic Association (SKCA) as it exists today. The structure of the SKCA was laid out in the Court Order and the court retained jurisdiction over the SKCA. Our Bylaws must be in compliance with that order.

The SKCA is responsible for maintaining all trees, shrubs and plantings in the common areas; all roads; the infrastructure; the office, our community center and clubhouse; the pool; putt-putt golf; playground amenities and the ground on which they reside. Personal property, houses and structures on personal property are not included in the SKCA.

The SKCA does not have water rights in the canals and the marina as these are governed by Department of Natural Resources and Environmental Control (DNREC) 800-662-8802.

- In case of an emergency, Sussex County requires your 5-digit house numbers be displayed on your home. If you wish to purchase a Swann Keys address sign, contact the office.
- Call the office when you want your water turned off or on at the street. This requires 48 hr. notice. **If a lot owner attempts to turn the water valve off or on and damages the valve, they will be held financially responsible.**
- For improvements or additions to your property, you must contact Sussex County Planning and Zoning 302-855-7878.
- If a resident has a complaint concerning a Swann Keys community service provider (i.e. Delaware Electric Cooperative, Waste Management, etc.), do not call the company yourself. Contact the office.


— COMMON AREA PARKING

If you need overnight parking on common areas, the office must be notified. DO NOT park and leave your vehicle or oversized equipment. In case of an emergency, you must have your name and phone number visible on the dash. There is absolutely **NO** parking on the common grassy areas, except during community/club-sponsored events.

— TRASH COLLECTION

Regular trash is collected every Monday. Bins should be placed curbside on Sunday evening with the lid opening facing the street and cans 3 feet apart. If you have more trash than you can fit in your can, please put it in black trash bags only. If needed, help your neighbors by putting their trash cans away and not left on the street.

Recycle trash is collected every other Monday according to the following schedule:



July 3 & 17	September 4 & 18	November 13 & 27
August 7 & 21	October 2, 16 & 30	December 11 & 26

Yard Waste will NOT be picked up with the trash. This includes grass, leaves, pruning debris, shrubs, garden material, brush, Christmas trees and tree limbs up to 4 inches in diameter. If yard waste is found in your trash, our trash company will not pick up your trash. It is your responsibility to dispose of yard waste at a DNREC facility

(www.dnrec.delaware.gov); through your landscaping service; or with Blue Hen Organics, Frankford—302-732-3211 OR Millville Organic Center—302-423-2601

- ELECTRONIC PASSES/FOBS—Lot owners are permitted to have 2 electronic passes/fobs per lot for the pool and clubhouse.

Replacement of lost or stolen pass/fob	\$50.00 (will be refunded if electronic pass/fob is found in working condition)
Second pass/fob to lot owners	\$10.00

If electronic pass/fob has electrical/mechanical malfunction, it will be replaced for free.

— CANALS

Whether you are a boater or just enjoy looking at the water in our canals, it is your responsibility to keep our canals clean. Our canals are never a dumping ground for dog or yard waste; grass clippings; garage/boat/car liquids, etc. Have your landscaping service mow away from the canals and use eco-friendly fertilizers.

Canals should be barrier-free for boat traffic. You have the right to install a boat lift, but it must be permitted by DNREC before installation.

Swann Keys' boat ramps are owned and used by Swann Keys lot owners and their guests only and should be locked at all times. Remember to lock the boat ramps after use.

Keep your bulkhead in good condition. A damaged or deteriorating bulkhead can affect your neighbor's bulkhead and cause increased sediment from your property to build up in the canal and impact boating traffic.

Because of high-bacteria content in our canals, especially in summer, it is advised that lot owners and guests should not eat fish or shellfish from our canals nor to swim in them, especially with an open wound.

- Swann Keys has a noise ordinance from 11 p.m.—8 a.m.
- The speed limit throughout the community is 20 mph and there is NO parking on the roads. Lot owners and visitors to the community are reminded that there are STOP signs at the end of each street. You must come to a complete stop at these stop signs.

- Keep pets on a leash and clean up after them, but DO NOT dispose of waste in another lot owners trash.

— SEWER SYSTEM

It is requested that you avoid driving over the lift station covers located on each street. Safely go around them.

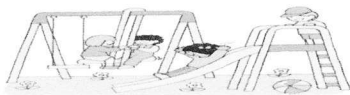
The lift station boxes located on each street are equipped with red alert lights. If a red light is on at any of these lift station boxes, call Richard Schofield, Maintenance (9 a.m. to 2 p.m. M-F) 443-564-7799 and after 2 p.m. call Mel Fetty 443-790-1141 or Clyde Hickman 302-436-5009.

The County pumping station is located at the beginning of Pintail Drive and is connected to the County sewer lines. If a red light is on at this location, the County will automatically be notified by computer signal and will control the pump remotely. If the red light is on for more than 1 hour, call the County during the night at 302-855-7803 and in daytime at the numbers under lift station boxes above.

DO NOT under any circumstances throw grease, personal sanitary items, diapers, mops or any type of cleaning wipes or paper towels in your toilets or drains.

- Sea gulls, ducks and geese frequent the canals of Swann Keys. **DO NOT FEED** these birds. Feeding birds with a highly artificial diet may cause them to suffer long-term health problems and, in addition, this lower nutrition diet promotes the spread of disease and pollution of our canals. Birds are best left alone to forage naturally.
- As we strive for thorough recordkeeping and security in our community, lot owners are requested to notify the Swann Keys office of any and all renters of your property (both weekly and full-time). Forms for this purpose are available in the office.
- The Recreation Committee has the miniature golf course, horseshoes, basketball, shuffleboard, pickleball and volleyball open for the season. All equipment for these activities (no longer kept in the clubhouse) will be available in the small equipment shed next to the shuffleboard court. Use your Swann Keys electronic pass to take out and replace the equipment.

— PLAYGROUND



Open 8 a.m. to Sunset DAILY

RULES

1. Use of the playground equipment is at your own risk.
2. Playground area is reserved for residents and their guests only.
3. Children 12 yrs. and younger must be accompanied by an adult over 18 years of age.
4. No rough playing, unnecessary yelling, screaming or loud behavior will be permitted.
5. Only one person at a time on a swing.
6. No jumping off the sliding board.
7. No glass bottles or containers in the play area.
8. Excluding the swings, no one over 12 years of age permitted to use equipment.
9. **NO PETS ARE ALLOWED IN THE PLAYGROUND AREA.**

Be courteous—leave the playground as clean or cleaner than you found it.

— CLUBHOUSE AND COMMUNITY CENTER

Open 8 a.m. to 10 p.m. DAILY

The Swann Keys Clubhouse and Community Center are available to members using your electronic pass. No one under 18 will be admitted into the building unless accompanied by an adult. The building is equipped with pool tables, TV's and a lending library where book donations are always welcomed.

Lot owners may use the Clubhouse or Community Center at no charge for memorial services. Either venue makes an excellent location for baby and bridal showers, weddings, special anniversaries or birthdays. The event possibilities are endless. Rental includes use of the kitchen facilities and tables and chairs for set up.

For further information and Rental Agreements, please contact the Swann Keys office.

Emergency Preparedness

We live in an area close to the ocean and surrounded by water, making our location a likely area for storms and floods. Many weather events are unexpected and may pose a threat to life and damage to the environment; therefore, one needs to be prepared at all times by taking the following steps:

- Inspect your roof and windows and make necessary repairs
- Place valuable items up high, tie down outside furniture or bring inside
- Make sure your siding, gutters and downspouts are fastened securely
- Place trash bins inside or tie down
- If there is a threat of severe flooding, Sussex County will robo call your home to advise evacuation
Go to Center for the Inland Bays (www.inlandbays.org) for more information
- Enroll in the reverse 911 program
- Register your phone with local TV/radio stations
- Have an out of state contact, whose number should be shared with family members
- Have an emergency kit at home
- Designate a family meeting place
- Have copies of important documents to take with you
- Have cash at home, preferably in small bills
- Fill your gas tank when it's half empty
- Have a food and water supply for 7 days for all persons and pets at home
- Fill your medicine prescriptions 2 weeks in advance of their running out
- If the County forces evacuation, it is advised that you leave



During a known potential storm, you have two choices—to evacuate or shelter in place

If you decide to evacuate:

- Leave early
- Close and lock all doors and windows.—
- Seal with plastic or duct tape
- Secure all outside furniture and other items
- Turn off electricity, water and gas
- Inform your neighbors that you are leaving
- Evaluate alternate routes to your destination
- Take important documents with you along with an electric and water bill
- Have your most reliable car and have food and water in your car
- Take your pet and pet food
- Have a first aid kit in your car

If you decide to shelter in place:

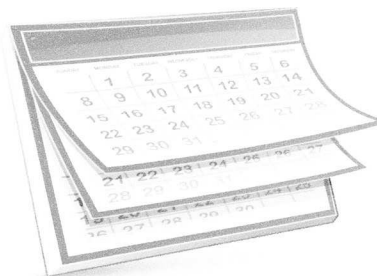
- Place a green sign "I AM OK" in your front window, if you are OK. Place a red sign "I NEED HELP" in your front window if you need help.
- Identify at least 2 ways to exit your house
- Have an 8x10 tarp available to shelter outside or on roof
- Have a functioning radio or weather radio
- Have a Go-Bag ready in case you need to evacuate

BE AWARE!

Our access to Dirickson Creek is through sawgrass islands (owned by DNREC) that border Swann Keys. These islands clean the water, provide a barrier to intense waves during storms and protect our community from flooding. It is a crime to trample them, change or destroy them in any way.

EVENTS AT THE BEACH

- | | |
|----------------------------|----------|
| • Tuna Tournament | 7/14-16 |
| • HUK Big Fish Classic | 7/28-30 |
| • White Marlin Open | 8/7-11 |
| • Wings & Wheels Expo | 8/19 |
| • OC Jeep Week | 8/24-27 |
| • Swann Keys Pool Closes | TBD |
| • OC Bikefest | 9/16-17 |
| • Sunfest | 9/21-24 |
| • Endless Summer Cruising | 10/5-8 |
| • Corvette Weekend | 10/13-14 |
| • Autumn Home & Condo Show | 10/27-29 |



For more information on these and other events at the beach, visit ococean.com/events