

REVISED - JANUARY 2000

SWANN KEYS SPORTS CLUB, INC.
RULES AND REGULATIONS

The Rules and Regulations listed below are Addendum to the By-Laws of the Swann Keys Sports Club under Article VI (Membership) and Article VII (Guest). All Rules and Regulations may be amended as requested by the club members. They must be voted upon for approval. Any new Rules and Regulations must be presented to the Membership and voted upon for approval. These Rules and Regulations will remain in effect until amended.

MEMBERSHIP OF THE CLUB - Duties of the members of the Sports Club consist of the following:

1. Each member is encouraged to participate and support club activities.
2. Spouse of deceased may assume the remaining term of paid up dues.

FUNCTIONS - All functions of the Sports Club will be limited to the capacity posted by the Fire Marshall in the Clubhouse/Community Center. Monthly meetings will be held on the third Saturday of each month at 11 A.M. unless modified by membership at a previous regular meeting.

*At special club functions designated by the president to be free or at a minimal cost for the club members only, each member is entitled to bring his or her spouse/friend. The cost will be determined by the president and/or committee chairperson. If both husband and wife are members of the club, there will be no guests permitted.

*Each chairperson of any club sponsored event has the option of having up to six (6) workers admitted free to that event in return for their services.

NOMINATING COMMITTEE - The Nominating Committee will be appointed by the President and will consist of three (3) members. The goal of the Nominating Committee will be to see that at least two (2) nominees are nominated for each office. Their responsibilities are as follows:

1. Chairperson of the Committee will take nominations from floor.
2. Committee will make up ballots, distribute and mail same.
3. Committee will count ballots.
4. Chairman will announce results of voting at the April meeting.

ELECTION OF OFFICERS - Listed below are the rules concerning the Election

of Officers:

1. Every paid up member in good standing has a right to vote.
2. Nominations of officers are taken at the ^{February} January meeting and closed at the February meeting.
3. Ballots will be mailed out for voting by the members as soon as possible after the close of nominations at the February meeting and must be received prior to the March meeting.
4. Ballots must be returned no later than five (5) days prior to the March meeting.
5. Results of the election will be announced by the chairperson of the Nominating Committee at the March meeting. New officers will assume their positions at the April meeting.
6. Election of the 3 member Board of Directors will be held at the March meeting after the new officers have been announced.
7. In the event there is a tie for any office it will be necessary to conduct a second mail-out-vote as soon as possible thereafter.
8. If there is only one (1) nominee for three of the four offices - other than President - the current Board of Directors may authorize a vote to be conducted at the regular March meeting in-lieu-of-a-mail-out-vote provided there is a quorum present.

EXECUTIVE BOARD MEETINGS - Meetings of officers of the Club and Board of Directors will take place at the Clubhouse/Community Center prior to club meetings to discuss subjects pertinent to forthcoming meetings. Any Board Member missing three (3) consecutive meetings without a legitimate excuse will be dismissed at the discretion of the President.

THE BOARD OF DIRECTORS - Consists of the President, Vice-President, Secretary, Treasurer and three (3) elected Members-at-Large. The Board of Directors will meet any time there is an emergency between regular meetings and in the ABSENCE OF THE PRESIDENT may be chaired by the Vice-President. The President may voice his opinion, but will vote only if there is a tie.

The Board of Directors may spend up to \$1,000.00 for emergencies without prior approval of the membership.

The President may spend up to \$300.00 for the good of the Club without prior approval of the membership.