

Dear Swann Keys Property Owners:

Please take time to read this information before you make any decisions. Included below is a link to an online form for you to fill out and submit. You and the nominee will receive a confirmation email after you submit the form. You can also pick up a paper nomination form at the office. Complete the paper form return it to the SKCA Office by 2:00 pm on February 1st, 2021.

The nomination information will also be mailed to all property owners early in January. The deadline remains the same. You may nominate multiple individuals by completing the on-line form for each nominee or listing the nominees and the required information on a single sheet and returning it to the Swann Keys Office.

The following are some of the duties that members of the Board of Directors assume when elected. We urge you to consider these when deciding who, if anyone, you would like to nominate.

A Board member must:

1. Represent and make decisions for the good of the entire Swann Keys community; 2. Be familiar with the Swann Keys By-Laws and Court Order; 3. Regularly attend Board meetings, which are held on the 3rd Sunday of every month; 4. Receive input from property owners/renters in the Swann Keys community and use good judgment in determining how said issues should be addressed.
2. **COMMIT TO 1 YEAR OF SERVICE**

In addition to the above, the following should also be considered when making your nomination decision:

1. Is the person you wish to nominate a Swann Keys property owner in good standing in accordance with the By-Laws for Swann Keys?
2. Is the person you wish to nominate willing to run for election and, if elected, fulfill his/her duties as a Board member? The person you nominate has agreed to accept the nomination and serve on the Board for a term of one year. June 2021 – May 2022
3. Will the person you wish to nominate be active as a Board member and willing to serve as a committee chairperson or otherwise assist with Board activities?

Complete the online nomination form: <https://form.jotform.com/203005133003128>

If you have any questions regarding the nomination process, please call Dianna Shade, 410-227-4998 or Wilma Denton, 443-553-0943, Liaisons to the BOD or any nominations committee member.

Sincerely,

Carolyn Kress, Mary Burkhardt, and Barbara Stockard, Nominations Committee, Swann Keys Civic Association

Complete the online Nomination Form or contact the office for a paper form for submission.